

LINA LEE

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September 25, 2024

Hiring Committee
Person to Person
76 South MAin Street
Norwalk, CT 06854

Dear Hiring Committee,

I am excited to apply for the Chief Philanthropy Officer position at Person to Person (P2P). With over a decade of experience in nonprofit leadership, strategic fundraising, and community engagement, I am eager to contribute to P2P's mission of creating "thriving, hunger-free homes" for families and individuals in Fairfield County.

As the Founder and Executive Director of Communities Resist, I successfully scaled our organization's budget from \$2 million to \$6 million while expanding our programmatic reach. This experience honed my ability to design and implement comprehensive fund development plans, directly aligning with P2P's goal of meeting a \$5.5 million budget. I have cultivated diverse donor relationships and have led initiatives that secured significant contributions, reflecting my commitment to fostering a culture of philanthropy.

I have a proven track record in major gifts and planned giving, effectively managing portfolios that included high-net-worth individuals and foundations. My strategic approach to donor engagement, including stewardship and creative campaigns, resulted in substantial increases in both annual revenue and community impact. I am confident in my ability to drive similar results for P2P, enhancing its capacity to support key programs.

Collaboration and communication are central to my leadership style. I have successfully worked alongside boards of directors, providing strategic guidance and fostering a culture of accountability. I am adept at establishing strong internal systems to track fundraising progress and ensure transparency, qualities I believe are essential for the Chief Philanthropy Officer role at P2P.

My passion for diversity, equity, and inclusion informs my work and leadership approach. I prioritize creating a collaborative environment that encourages innovation and professional growth among team members. I am committed to upholding P2P's values of community, service, integrity, and dignity while inspiring others to embrace change and strive for excellence.

I am enthusiastic about the opportunity to lead P2P's development initiatives and to work with a dedicated team committed to making a meaningful impact in our community. Thank you for considering my application. I look forward to the opportunity to discuss how my background and vision align with the goals of P2P.

Warm regards,

Lina Lee

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PROFESSIONAL SUMMARY

Innovative nonprofit leader with 12 years of experience in strategic fundraising, program management, and community engagement. Proven track record of increasing organizational revenue from \$2 million to \$6 million at Communities Resist through comprehensive fundraising strategies and strong stakeholder relationships. Passionate about fostering a culture of philanthropy and inclusivity while driving sustainable growth and community impact. Excellent communicator and collaborator with a hands-on leadership style.

EMPLOYMENT

COMMUNITIES RESIST, Brooklyn, NY

Founder and Executive Director

June 2019 - June 2024

- Developed and implemented a data-driven fund development plan, increasing organizational budget from \$2M to \$6M, aligning fundraising initiatives with the mission and values of the organization.
- Cultivated major donor relationships, leading to successful solicitations of 5- and 6-figure gifts, and executed strategies for annual and capital campaigns.
- Spearheaded donor recognition and cultivation initiatives, enhancing donor engagement and retention through personalized communication and appreciation events.
- Managed a diverse team and promoted a culture of collaboration, equity, and professional development, ensuring alignment with organizational objectives.
- Served as the main liaison to the Board of Directors for fundraising activities, providing updates and strategic insights on development efforts.

BROOKLYN LEGAL SERVICES CORP. A, Brooklyn, NY

Deputy Unit Director

October 2017 - June 2019

Senior Staff Attorney

February 2016-September 2017

- Managed a team of eight staff attorneys, leading affirmative housing litigation and advocating for policy changes at multiple levels of government. Developed and executed strategies for engaging with donors and stakeholders, influencing housing policy and securing resources for critical initiatives.

MINKWON CENTER FOR COMMUNITY ACTION, Flushing, NY

Staff Attorney

August 2013 - January 2016

- Represented low-income tenants in various legal proceedings, demonstrating a strong commitment to justice and community advocacy.

EDUCATION

BOSTON UNIVERSITY SCHOOL OF LAW, *Juris Doctor*

May 2012

CORNELL UNIVERSITY, *Bachelor of Science*

May 2008

BAR ADMISSIONS

United States District Court, Eastern District of New York, June 2016.

United States District Court, Southern District of New York, May 2016.

PROFESSIONAL AFFILIATIONS/LANGUAG

- Awarded 40 Under 40 in 2021, Nonprofit Power 100 in 2022, Nonprofit Power 100 in 2023 by City & State New York and AAPI Power Players in 2024 by PoliticsNY and amNY Metro.
- Advisory Council for the Housing Part of the Civil Court of the City of New York, *Appointed Advisor*.
- Asian American Bar Association of New York, *Pro Bono and Community Service Committee Chair*.
- Proficiency in Korean.